

MEETING OF GUIST PARISH COUNCIL

Friday 20th June 2025

To members of the Council,

You are hereby summoned to attend the meeting of Guist Parish Council on Wednesday 25th June 2025 at 7pm in St Andrews Church, Guist.

Members of the press and public are invited to attend.

Nea Horsford

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Parish Clerk & RFO

AGENDA

- 1. To receive and consider apologies for absence.**
- 2. To consider any applications for co-option.**
One councillor position remains unfilled.
- 3. To record declarations of interest and approve any requests for dispensations.**
If you have a Disclosable Personal Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest. You may not participate in discussion or vote on the matter.
You have a Personal Interest in a matter to be discussed if it affects:
 - Your wellbeing or financial position.
 - That of your family or close friends.
 - That of a club or society in which you have a management role.In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, you may not vote in the matter.
- 4. Minutes.**
To consider and approve the minutes of the Parish Council meeting held on 14th May 2025.
- 5. Public Form.**
 - 5.1 To receive a report from Bill Borrett, County Councillor.
 - 5.2 To receive a report from Gordon Bambridge, District Councillor.
 - 5.3 To receive questions or comments from members of the public. This item is limited to 15 minutes (Maximum 3 minutes per person).
 - 5.4 Police.

Please note the next part of the meeting is for councillor discussion only and the public are not permitted to participate.

Clerk: Nea Horsford.

Telephone: 07737 188596

Email: clerk@guistparishcouncil.org

6. Finance and Governance Matters.

- 6.1 Agree the Internal Audit undertaking for year ending 31st March 2025.
- 6.2 To note the date of the Notice of Public Rights 30th June 2025 to 8th August 2025.
- 6.3 Agree and sign the Governance Statement for 2024/2025 (AGAR Form 3).
- 6.4 Agree and sign the Accounting Statement for 2024/2025 (AGAR Form 3).
- 6.5 To note Section 3 the External Auditor Report and Certificate.
- 6.6 Agree the Financial Statement for 2024/25.
- 6.7 To consider and agree payments and note any income.
- 6.8 To note the clerk now has full access to the Lloyds Bank Account.
- 6.9 To review both the Lloyds Bank Accounts and confirm the receipts into which accounts.

7. Planning.

- 7.1 To consider consultee response to applications received from Breckland District Council prior to the meeting date.
- 7.2 To note any applications received between meetings and the Parish Council response.
PL/2025/0687/PAQ Agricultural building and associated land to the north side of Norwich Road (A1067) Twyford NR20 5LY.
PL/2024/0903/FIN Land on East Side of Bridge Road, Guist. Single Storey Dwelling with parking and means of access. Appeal made under section
- 7.3 To receive notification of decisions taken by Breckland District Council prior to meeting date.

8. Village Matters.

- 8.1 Bus Stop – update from clerk.

9. Administrative Matters.

- 9.1 To receive a website update from the clerk and discuss .gov.uk emails for councillors.
- 9.2 To discuss the tenancy of plot 2 of the allotments and the removal of the rubbish.

10. Highways and Footpaths.

- 10.1 To note the clerk has put in a complaint with NCC regarding the overgrown footpath by the bridge.

11. Sennowe Road Property.

- 11.1 To confirm the date of the meeting with Norfolk Roots to possibly manage the properties.
- 11.2 To confirm the EPC certificates have been completed for the properties.
- 11.3 To discuss the quotations for the repair of the outside brickwork for the properties.

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12. Matters of the next agenda.

13. To confirm the date of the next meeting will be on Tuesday 23rd September 2025 at 7pm at St Andrews Church, Guist.

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