

MEETING OF GUIST PARISH COUNCIL

Thursday 30th January 2025

To members of the Council,

You are hereby summoned to attend the meeting of Guist Parish Council on Tuesday 4th February 2025 at 7pm in St Andrews Church, Guist.

Members of the press and public are invited to attend.

Nea Horsford

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Parish Clerk and RFO

AGENDA

- 1. To receive and consider apologies for absence.**
To note one vacancy remains available for co-option.
- 2. To consider any applications for co-option.**
One Councillor position remains unfilled.
- 3. To record declarations of interest and approve any requests for dispensations.**
If you have a Disclosable Personal Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest.
You may not participate in discussion or vote on the matter.
You have a Personal Interest in a matter to be discussed if it affects:
 - Your wellbeing or financial position
 - That of your family or close friends
 - That of a club or society in which you have a management role.In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, you may not vote in the matter.
- 4. Minutes.**
To consider and approve the minutes of the Parish Council meeting held on the 17th December 2024.
- 5. Public Form.**
 - 5.1 Bill Borrett, County Councillor if available, report circulated prior to meeting.
 - 5.2 To receive a report from Gordon Bambridge, District Councillor if available.
 - 5.3 To receive questions or comments from members of the public.
 - 5.4 Police – to receive any matters relevant to local policing.
- 6. Brought Forward Matters.**
 - 6.1 Unity Bank account opening – not yet undertaken. Cllr P Rix not to be signatory – to confirm that Cllr P Reynolds and Clerk are to be signatories, to agree one other signatory.

Clerk: Nea Horsford

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- 6.2 To receive confirmation that the allotment on Sennowe Road has had further tidying up since the scrap metal was removed.
- 6.3 To receive update regarding cutting back of bush by defibrillator – Cllr P Reynolds.
- 6.4 Cottages, Land by Bridge, Brownhills and allotment registration. Investigations ongoing. Clerk.
- 6.5 Noticeboard access update – Cllr P Reynolds.

7. Finance and Governance Matters.

- 7.1 To consider and agree payments and note any income;
- 7.2 Lloyds bank account – To agree addition of new clerk on bank account and removal of ex-clerk. Signatories Cllrs Hewins, Rix and the ex-clerkClerk. To note that the application to add Peter Reynolds has been sent to Lloyds bank.
- 7.3 To note that the ex-clerk currently has access to the bank account and can download bank statements and check the bank balance.
- 7.4 To note payment for Zurich Insurance for 2025-26 has been posted – renewal date of 27th February 2025 cost of £298.71.

8. Planning.

- 8.1 To consider consultee response to applications received from Breckland District Council prior to the meeting date:
 - 8.1.1 None
- 8.2 To note any applications received between meetings and the Parish Council response:
 - 8.2.1 None.
- 8.3 To receive notification of decisions taken by Breckland District Council prior to meeting date:
 - 8.3.1 None.

9. Correspondence.

- 9.1 To receive any correspondence received prior to the meeting.

10. Village Matters.

- 10.1 To receive hedge cutting quotation if available for allotment 2.
- 10.2 To consider any necessary land management for allotment 2 which remains unlet.

11. Administrative Matters.

- 11.1 To receive and consider landlords risk assessment. Next meeting.

12. Highways and Footpaths.

- 12.1 The 50/50 funding application for SAM2 has now been all received and will hear back later in the year - ongoing.

13. Sennowe Road Property.

- 13.1 To consider the property management being delegated to Norfolk Roots.
- 13.2 To confirm the boiler services for all three properties are booked on the 27th February, along with the last of the electrical works on the same day. To

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consider the possibility of engaging a new company to complete the plastering works.

14. Dates of next meetings – to be agreed.

To review meeting date for 13th May and agree postponement to 20th.

20th May 2025 at 7pm – Annual Parish Council meeting and Annual Parish Meeting.

15. Matters for next agenda.

To review employment policies.

To review and agree Data Protection Policy.