

MEETING OF GUIST PARISH COUNCIL

Friday 9th May 2025

To members of the Council,

You are hereby summoned to attend the meeting of Guist Parish Council on Wednesday 14th May 2025 at 7pm in St Andrews Church, Guist.

Members of the press and public are invited to attend.

Nea Horsford

Nea Horsford
Parish Clerk & RFO

AGENDA

- 1. Election of chair – chair to sign the Declaration of Acceptance of Office.**
- 2. Election of vice-chair**
- 3. To receive and consider apologies for absence.**
- 4. To consider any applications for co-option.**
One councillor position remains unfilled.
- 5. To record declarations of interest and approve any requests for dispensations.**
If you have a Disclosable Personal Interest in a matter to be discussed and it relates to something on your Register of Interests form then you must declare an interest.
You may not participate in discussion or vote on the matter.
You have a Personal Interest in a matter to be discussed if it affects:
 - Your wellbeing or financial position.
 - That of your family or close friends.
 - That of a club or society in which you have a management role.In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting, you may not vote in the matter.
- 6. Minutes.**
To consider and approve the minutes of the Parish Council meeting held on 11th February 2025.
- 7. Public Form.**
 - 7.1 To receive a report from Bill Borrett, County Councillor.
 - 7.2 To receive a report from Gordon Bambridge, District Councillor.
 - 7.3 To receive questions or comments from members of the public. This item is limited to 15 minutes (Maximum 3 minutes per person).
 - 7.4 Police.

Clerk: Nea Horsford.

Telephone: 07737 188596

Email: clerk@guistparishcouncil.org

Please note the next part of the meeting is for councillor discussion only and the public are not permitted to participate.

8. Brought forward matters.

- 8.1 Agree Unity Bank Online account opening – not yet undertaken. Cllr Wilcox considering being a signatory along with Cllr Peter Reynolds.
- 8.2 To receive confirmation the allotment on Sennowe Road has had further tidying up.
- 8.3 Cottages, land by bridge, Brownhills and Allotment registration – ongoing clerk.

9. Finance and Governance Matters.

- 9.1 To consider and agree payments and note any income.
- 9.2 To note the ex-clerk still has access to the Lloyds Bank Account and can download statements and check bank balance. The new clerk has applied for access.
- 9.3 To review and adopt Financial Regulations as presented.
- 9.4 To note that the Council has responsibility for two allotments at Sennowe Road, one piece of land adjacent the Bridge and three properties on Sennowe Road, No.1, No.2 and No.3.
- 9.5 Update on allotments - clerk.

10. Planning.

- 10.1 To consider consultee response to applications received from Breckland District Council prior to the meeting date:
 - 10.1.1 None.
- 10.2 To note any applications received between meetings and the Parish Council response:
 - 10.2.1 None.
- 10.3 To receive notification of decisions taken by Breckland District Council prior to meeting date:
 - 10.3.1 None.

11. Correspondence.

- 11.1 NPTS – training opportunities.
- 11.2 Email from resident requesting an update on the report made on road safety.

12. Village Matters.

- 12.1 Bus Stop - update. Clerk.
- 12.2 Defibrillator – update. Clerk.

13. Administrative Matters.

- 13.1 To receive information on the Landlord Insurance
- 13.2 Hedge Cutting Quotation for plot 2.
- 13.3 To consider quotations from RLS Computer Services and NPTS to bring the website and emails, in order for it to comply with necessary legal accessibility regulations.

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14. Highways and Footpaths.

- 14.1 To note Green Lane has been identified as a Roadside Nature Reserve and NCC have confirmed if there is an obstruction due to overgrowth they will cut.
- 14.2 To discuss the proposed Bus Stop on the A1067, now that the 50/50 funding has been confirmed. Discuss the possibility of applying for BSIP Funding.

15. Sennowe Road Property.

- 15.1 To confirm the engagement of Norfolk Roots to manage the properties.
- 15.2 To discuss possible replacement of shower and replacement of missing tile due to installation of fan.
- 15.3 Confirm the boiler services have been completed and outstanding electrical work completed.

16. Dates of next meetings.

Wednesday 25th June 2025 to sign off AGAR, Internal Audit and Accounts for 2024/25.

Tuesday 23rd September 2025 at 7pm.

Tuesday 9th December 2025 at 7pm.

17. Matters for next agenda.

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