

MINUTES OF A MEETING OF GUIST PARISH COUNCIL

held on Wednesday 14th May 2025 at 7pm
The Church, Guist at the rising of the Annual Parish Meeting.

Present: Cllrs G Hendry, P Reynolds (Chair), D Rix, P Rix, C Wilcox.

Clerk: Nea Horsford.

23 members of the public were present.

MINUTES

1. Election of chair – chair to sign the Declaration of Acceptance of Office.

Cllr Reynolds resigned as chair for 24/25. It was **AGREED** to elect Cllr Reynolds as the chair for 25/26 and the Declaration of Acceptance of Office was signed.

2. Election of vice chair.

No vice chair elected.

3. To receive and consider apologies for absence.

None.

4. To consider any applications for co-option.

A member of the public put himself forward, however, they were not proposed or seconded by the council.

5. To record declarations of interest and approve any requests for dispensations.

Cllr G Hendry declared an interest in all matters relating to No. 1 Sennowe Road. Cllr Wilcox declared an interest in all matters relating to No. 3 Sennowe Road. Cllr Reynolds declared an interest in the allotments and field.

6. Minutes.

The minutes from previous meeting held on 11th February 2025 were **AGREED** as a true and correct record and signed by the chair.

7. Public Forum.

7.1 To receive a report from Bill Borrett, County Councillor. None received.

7.2 To receive a report from Gordon Bambridge, District Councillor. None received.

- 7.3 To receive comments from any members of the public. This is an item limited to 15 minutes (maximum 3 minutes per person).
Many of the residents present in the meeting spoke about the rise in precept for 25/26 and wanted assurances it would not be raised next year. Cllr Reynolds could not guarantee anything, he went through the budget for the year and the proposed expenditure, which ranged from work on the properties, a SAM2 and a new bus stop.
There was further discussion about the properties and the residents felt disgruntled that the properties had got into disrepair over the years.
- 7.4 Police. None received.

8. Brought forward matters.

- 8.1 Agree Unity Bank Online account opening – not yet undertaken.
It was **AGREED** Cllr Reynolds and Cllr Wilcox would become signatories. **ACTION** clerk to look at bank accounts and report back.
- 8.2 To receive confirmation the allotment on Sennowe Road has had further tidying up. Cllr Reynolds confirmed the allotment was still not tidy and it was ongoing.
- 8.3 Cottages, land by bridge, Brownhills, and allotment registration. Ongoing.

9. Finance and Governance Matters.

- 9.1 To consider and agree payments and note any income. The council **NOTED** and **AGREED** the payments and income.
- 9.2 To note the ex-clerk still has access to the Llyods Bank Account and can download statements and check balance. The new clerk has applied for access. **NOTED**.
- 9.3 To review and adopt Financial Regulations as presented. The Financial Regulations were **ADOPTED**.
- 9.4 To note that the council has responsibility for two allotments at Sennowe Road, one piece of land adjacent to the bridge, and three properties on Sennowe Road, No 1, no 2, no 3. **NOTED**
- 9.5 Update on allotments from clerk. There has been interest in the other allotment, and it was **AGREED** for the let to be for six months for £27.50.

10. Planning.

Nothing Received.

11. Correspondence.

- 11.1 NPTS – training opportunities – the clerk suggested Cllr Wilcox and he said he would look into it when he had more time.
- 11.2 Email from resident requesting an update on the report made on road safety. Cllr Reynolds stated that the road safety had been discussed at length with George Freeman MP and there wasn't anything more that could be done. The A1067 has historically been a very dangerous road

and the parish council have exhausted all the options available. The parish council now have funding for a SAM2 in place, so hoping this will help.

12. Village Matters.

- 12.1 Bus stop Update. The clerk had received and forwarded an email for funding bus stops from BSIP Funding. It was **AGREED** to apply for funding split between BSIP and the Sennowe Estate. **ACTION** clerk to contact and obtain quotes.
- 12.2 Defibrillator. Clerk was having problems testing the Defibrillator and was going to find out from the ex-clerk how to do it.

13. Administrative Matters.

- 13.1 To receive information on Landlord Insurance. The clerk **CONFIRMED** Landlord Insurance was now in place.
- 13.2 Hedge cutting quotation for Allotment 2. It was **AGREED** not to obtain a quote as the allotment will be rented out in the very near future.
- 13.3 To consider quotations from RLS Computer Services and NPTS to bring the website and emails in order for it to comply with necessary legal accessibility regulations. It was **AGREED** to proceed with RLS Computers quotation.

14. Highways and Footpaths.

- 14.1 To note Green Lane has been identified as a Roadside Nature Reserve and NCC have confirmed if there is an obstruction due to overgrowth they will cut. **NOTED.**

15. Sennowe Road Properties.

- 15.1 To confirm the engagement of Norfolk Roots to manage the properties. **ACTION** clerk to book a meeting with Norfolk Roots and check the parish council would decide the yearly rental amount.
- 15.2 To discuss possible replacement of the shower and replacement of the missing tile due to installation of the fan. The shower has to be written off and unfortunately, the plumber booked by the clerk did not show on the date of the appointment. The EPC certificates are booked to be done the next week.
- 15.3 Confirm the boiler services have been completed and outstanding electrical work is completed. The clerk **CONFIRMED** the services had been completed; however, she needed to contact No2 to book another appointment.

16. Dates for next meeting.

Wednesday 25th June 2025 to sign off AGAR, internal audit and accounts.
Tuesday 23rd September 2025 at 7pm.
Tuesday 9th December 2025 at 7pm.
The meeting closed at 8.45 pm.