

MINUTES OF A MEETING OF GUIST PARISH COUNCIL

held on Thursday, 4th December 2025 at 7 pm
St Andrews Church, Guist.

Present: Cllrs G Hendry, P Reynolds (Chair), D Rix, P Rix, A Hewins, C Wilcox
Clerk: Nea Horsford.
2 members of the public.

MINUTES

1. **To receive and consider apologies for absence.**
No apologies.
2. **To consider any applications for co-option.**
One councillor position remains unfilled.
3. **To record declarations of interest and approve any requests for dispensations.**
Cllr G Hendry declared an interest in all matters relating to No. 1 Sennowe Road. Cllr Reynolds has an interest in the allotments and the field. Cllr Wilcox declared an interest in all matters relating to No. 3 Sennowe Road.
4. **Minutes.**
The minutes from the previous meeting held on 23rd September 2025 were **AGREED** as a true and correct record and signed by Cllr Reynolds.
5. **Public Forum.**
 - 5.1 To receive a report from Bill Borrett, County Councillor.
On the website.
 - 5.2 To receive a report from Gordon Bambridge, District Councillor.
On the website.
 - 5.3 To receive comments from any members of the public. This is an item with a 15-minute limit (maximum 3 minutes per person).
No questions from the public.
 - 5.4 Police.
None received.
6. **Finance and Governance Matters**
 - 6.1 To consider and agree on payments and any income (seen in advance).
The payments and income were **AGREED**.
 - 6.2 To note the year-to-date v budget (seen in advance).
The year-to-date v budget was **AGREED**.
 - 6.3 To consider and agree on payments and note any income.

- The payments and income were **AGREED**.
- 6.4 To receive an update from the clerk regarding the bank accounts.
The clerk stated she has been having problems switching the property account to a bank account rather than just a savings account. She will continue to try to sort.
- 6.5 To consider the proposed budget and precept for 2026/2027.
It was **AGREED** by the councillors to set the Precept for Guist Parish Council for 2026/2027 at £11,260 at £124.15 per band D Property. The clerk was instructed to submit this figure to Breckland District Council.

7. Planning.

- 7.1 To consider the consultee response to the application received from Breckland District Council before the meeting date.
None received.
- 7.2 To note any applications received between meetings and the Parish Council's response.
None received.
- 7.3 To receive notification of decisions taken by Breckland District Council before the meeting date.
None received.

8. Village Matters.

- 8.1 Bus stop – update from the clerk.
The clerk still has not received an updated quotation from Mitchell and Rollins or a reply from the Sennowe Estate. **ACTION:** Clerk to chase.
- 8.2 SAM3 update from the clerk.
The clerk confirmed that the SAM3 has been ordered. The new quotation, including the brackets, had been **AGREED** by the Parish Partnership.
- 8.3 Update on the allotments from the clerk and an update on the removal of the rubbish from plot 2.
The council received a signed tenancy for plots 1 & 2; the agreement for plot 3 is outstanding, along with a map of the plot and the buildings. All payments have been received. The removal of the rubbish from plot 2 is ongoing.
- 8.4 Update on the land owned by the clerk.
The clerk confirmed that the plot of land owned by the parish council is of Scientific Special Interest. Cllr Reynolds confirmed he no longer wished to rent the land, and it was **AGREED** to rent the land out. **ACTION:** Clerk to find out if there are any constraints on the land and to advertise accordingly.
- 8.5 To discuss the possibility of applying for grants for a playground.
It was **AGREED** that a playground would be brilliant for Guist and the best place for it would be on the strip of land at the back of Holt Road. **ACTION:** Clerk to contact the Sennowe Estate to see if they would rent the land to the parish council for the use of a playground.

9. Administrative Matters.

- 9.1 To receive an update from the clerk regarding the .gov.uk emails for councillors.
Two councillors are now using the .gov.uk email addresses. The clerk reminded the council that they need to be using the email addresses by March 2026.

10. Highways and Footpaths.

- 10.1 To note that the clerk has put in a complaint with the NCC regarding the overgrown footpath by the bridge.
NOTED, and the footpath has now been cut back.

11. Sennowe Road Properties.

- 11.1 To discuss the quotations for the repair of the outside brickwork for the properties and the soakaway for No.3.
It was **AGREED** to proceed with the quotation from Home & Garden Maintenance for a new soakaway for No.3 at the cost of £940. The quotation for the brickwork was received, and it was **AGREED** that it would be considered in the next financial year when funds allowed.
- 11.2 To receive an update on Norfolk Roots.
The clerk explained that she had some concerns with Norfolk Roots and the service they might receive. It was **AGREED** that the council should continue managing the properties, but request Norfolk Roots visit No.2 and No.3 to assess the rent for 2026/2027. The clerk is to transfer the cost of the hours spent working on the properties on a six-month basis.

12. Matters for next Agenda.

Asset Register.
Policies.

13. To confirm the date of the next meeting will be on Thursday, 5th February 2026, at 7 pm at St Andrews Church, Guist.

The meeting closed at 7.30 pm.