

MEETING OF GUIST PARISH COUNCIL

Monday 2nd February 2026

To members of the Council,

You are hereby summoned to attend the meeting of Guist Parish Council on Thursday, 5th February 2026, at 7 pm in St. Andrew's Church, Guist.

Members of the press and public are invited to attend.

Nea Horsford

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Parish Clerk & RFO

AGENDA

- 1. To receive and consider apologies for absence.**
- 2. To consider any applications for co-option.**
One councillor position remains unfilled.
- 3. To record declarations of interest and approve any requests for dispensations.**
If you have a disclosable personal interest in a matter to be discussed and it relates to something on your Register of Interests form, then you must declare an interest. You may not participate in the discussion or vote on the matter.
You have a Personal Interest in a matter to be discussed if it affects:
 - Your well-being or financial position.
 - That of your family or close friends.
 - That of a club or society in which you have a management role.In these instances, you must declare a personal interest and may speak on the matter only if members of the public are also allowed to speak at the meeting; you may not vote on the matter.
- 4. Minutes.**
To consider and approve the minutes of the Parish Council meeting held on 18th December 2025.
- 5. Public Forum.**
 - 5.1 To receive a report from Bill Borrett, County Councillor.
 - 5.2 To receive a report from Gordon Bambridge, District Councillor.
 - 5.3 To receive questions or comments from members of the public. This item is limited to 15 minutes (Maximum 3 minutes per person).
 - 5.4 Police.

Please note that the next part of the meeting is for councillors' discussion only, and the public is not permitted to participate.

Clerk: Nea Horsford.

Telephone: 07737 188596

Email: clerk@guistparishcouncil.gov.uk

6. Finance and Governance Matters.

- 6.1 To note the bank reconciliation (seen in advance).
- 6.2 To note the year-to-date v budget (seen in advance).
- 6.3 To consider and agree on payments and note any income.
- 6.4 To receive an update from the clerk regarding the bank accounts.
- 6.5 To approve the insurance quote from Zurich Insurance for the parish council.
- 6.6 To approve the IT Policy, the Co-Option Policy and the Finance Policy.
- 6.7 To approve the Asset Register.

7. Planning.

- 7.1 To consider the consultee response to applications received from Breckland District Council before the meeting date.
- 7.2 To note any applications received between meetings and the Parish Council's response.
- 7.3 To receive notification of decisions taken by Breckland District Council before the meeting date.

8. Village Matters.

- 8.1 Bus Stop and playground update from clerk.
- 8.2 SAM3 update from the clerk and approve locations of posts.
- 8.3 Update on the removal of the rubbish from plot 2.
- 8.4 Update on the land owned from the clerk.

9. Administrative Matters.

- 9.1 To receive an update on .gov.uk emails for councillors.

10. Highways and Footpaths.

- 10.1 To discuss the email from a resident regarding speeding within the village and the traffic travelling down Malthouse Lane to locate County School Station.

11. Sennowe Road Property.

- 11.1 To receive an update on the soakaway for no. 1.
- 11.2 To receive an update on the trickle vents and damp issues for no. 1 and no. 2.
- 11.3 To approve the insurance quotation for buildings insurance for the cottages.
- 11.4 To consider the quotation from Hays Storr regarding the registration of the properties, allotments and land.
- 11.5 To consider the quotation for the work from David Thompson Chimney Sweep for no. 1.

12. Matters for the next agenda.

13. To confirm the date of the next meeting will be on Thursday, 7th May 2026, at 7 pm at St Andrews Church, Guist.

14. To consider a resolution under Public Bodies (Admission to Meetings Act 1960) to exclude members of the public.

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15. To discuss the rent increase for 2 and 3 Sennowe Road.

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