

MINUTES OF A MEETING OF GUIST PARISH COUNCIL

held on Thursday, 5th February 2026 at 7 pm
St Andrews Church, Guist.

Present: Cllrs G Hendry, P Reynolds (Chair), D Rix, P Rix, A Hewins, C Wilcox
Clerk: Nea Horsford.
Six members of the public.

MINUTES

1. To receive and consider apologies for absence.

Apologies from Cllr Gordon Bambridge.

2. To consider any applications for co-option.

One councillor position remains unfilled. A member of the public said they were interested in becoming a councillor. **ACTION** clerk to email the co-option form and details.

3. To record declarations of interest and approve any requests for dispensations.

Cllr G Hendry declared an interest in all matters relating to No. 1 Sennowe Road. Cllr Reynolds has an interest in the allotments. Cllr Wilcox declared an interest in all matters relating to No. 3 Sennowe Road and allotments.

4. Minutes.

The minutes from the previous meeting held on 18th December 2025 were **AGREED** as a true and correct record and signed by Cllr Reynolds.

5. Public Forum.

5.1 To receive a report from Bill Borrett, County Councillor.
On the website.

5.2 To receive a report from Gordon Bambridge, District Councillor.
No report received, but happy to meet with parishioners if required.

5.3 To receive comments from any members of the public. This item has a 15-minute limit (a maximum of 3 minutes per person).
A member of the public raised concerns about speeding in the village and the difficulty of crossing the road to the shop. It was **AGREED** that the clerk should contact both the District Councillor and the County Councillor, and the police, to see if anything could be done to help. The public was reminded that a SAM3 would be installed in the next couple of months, and once a few months of data had been collected, they would have proof of the speeding and more information to hand over to the Police.

- 5.4 Police.
None received.

6. Finance and Governance Matters

- 6.1 To consider and agree on payments and any income (seen in advance).
The payments and income were **AGREED**.
- 6.2 To note the year-to-date v budget (seen in advance).
The year-to-date v budget was **AGREED**.
- 6.3 To consider and agree on payments and note any income.
The payments and income were **AGREED**.
- 6.4 To receive an update from the clerk regarding the bank accounts.
The paperwork for Cllr Wilcox has been sent to Lloyds and is waiting for approval.
- 6.5 To approve the insurance quote from Zurich Insurance for the parish council insurance.
- 6.6 The insurance quote of £301.13 was **AGREED**.
- 6.7 To approve the I.T. Policy, the Co-Option Policy and the Finance Policy.
All policies were **AGREED**.
- 6.8 To approve the Asset Register for 2026-2027.
The asset register was **AGREED**.

7. Planning.

- 7.1 To consider the consultee response to the application received from Breckland District Council before the meeting date.
3PL/2023/0849F was for information only.
- 7.2 To note any applications received between meetings and the Parish Council's response.
None received.
- 7.3 To receive notification of decisions taken by Breckland District Council before the meeting date.
None received.

8. Village Matters.

- 8.1 Bus stop and playground update from the clerk.
The clerk still has not received an updated quotation from Mitchell and Rollins or a reply from the Sennowe Estate. **ACTION:** Clerk to chase.
- 8.2 SAM3 update from the clerk and to approve the location of the posts.
The SAM3 has been delivered. Cllr Wilcox will review the agreed locations on Google Maps and send them to the clerk.
- 8.3 Update on the removal of the rubbish from plot 2.
The removal of the rubbish from plot 2 is ongoing.
- 8.4 Update on the land owned by the clerk.
The land by Bridge Road has been advertised for rent on the noticeboard and on Facebook.

9. Administrative Matters.

- 9.1 To receive an update from the clerk regarding the .gov.uk emails for councillors.
Three councillors are now using their .gov.uk addresses.

10. Highways and Footpaths.

- 10.1 To discuss an email received by a resident regarding the speeding in the village and the traffic travelling down Malthouse Lane to locate County School Station.

The speeding was discussed during Public Participation, and it was **AGREED** that the signs for County School and Dereham need to be moved to a more appropriate location. **ACTION** clerk to speak to Highways.

11. Sennowe Road Properties.

- 11.1 To receive an update on the soakaway for No. 1 Sennowe Road.
The soakaway is being installed next week.

- 11.2 To receive an update on the trickle vents and damp issues for no. 1 & no. 2.
The trickle vents will be installed in late February, and an assessment regarding the damp and a quote for a possible extractor will be provided.

- 11.3 To approve the quotation from Tower Insurance Brokers for the building insurance.

APPROVED. It was cheaper this year because the contents insurance was removed.

- 11.4 To consider the quotation from Hays Storr regarding the registration of the properties, allotments and the land.
It was **AGREED** to register the land known as Sandhills, and the land at Bridge Road and Allotment no. 2, first.

- 11.5 To consider the quotation for the work from David Thompson Chimney Sweep for no. 1.

It was **AGREED** to proceed with the Chimney investigation at No. 1.

12. Matters for next Agenda.

Policies.

13. To confirm the date of the next meeting will be on Thursday, 7th May, at 7 pm at St Andrews Church, Guist. This will include the Annual Parish Meeting.

14. To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public.

Cllr Wilcox left the meeting. The rent was **AGREED** for no 2 and no 3 Sennowe Road. No. 1 is covered by the Fair Rent, and any rise cannot be considered until 8th August 2026 and will have to be applied for by the Valuation Office.

The meeting closed at 8.05 pm.